

A meeting of the **OVERVIEW AND SCRUTINY PANEL (SERVICE DELIVERY)** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 4TH DECEMBER 2007** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact  
(01480)**

## **APOLOGIES**

### **1. PROPOSED STUKELEY MEADOWS SKATE PARK**

To note that under Section 16 of the Access to Information Procedure Rules contained in the Council's Constitution, the Chairman agreed to the inclusion of an urgent item of business on the Cabinet Agenda for 22nd November 2007 relating to the proposed Stukeley Meadows Skate Park to enable consent to be given to commit funds to the development of a skate park in Stukeley Meadows, in advance of the formal approval of the medium-term plan in February

**2 Minutes**

### **2. MINUTES (Pages 1 - 6)**

To approve as a correct record the Minutes of the meeting of the Panel held on 6th November 2007.

**A Roberts  
388009**

**2 Minutes**

### **3. MEMBERS' INTERESTS**

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 below.

**2 Minutes**

### **4. LOCAL GOVERNMENT ACT 2000 - FORWARD PLAN (Pages 7 - 12)**

A copy of the current Forward Plan, which was published on 16th November 2007, is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**R Reeves  
388003**

**10 Minutes**

### **5. DISABILITY ACCESS STUDY (Pages 13 - 24)**

To consider a report on the results of a survey of District Council Members and Town and Parish Councils as part of the study on

**A Roberts  
388009**

disability access in the District.

**N Giles**  
**387049**

**30 Minutes**

**6. STATE OF THE DISTRICT CONSULTATION WORKING GROUP**  
(Pages 25 - 26)

To consider a progress report on the work of the State of the District Consultation Working Group.

**A Roberts**  
**388098**

**10 Minutes**

**7. PROMOTING HEALTH IN OLDER PEOPLE THROUGH PHYSICAL EXERCISE** (Pages 27 - 42)

To consider a report on the Cabinet's decisions in response to the Panel's recommendations arising from the study on Promoting Health in Older People through Physical Exercise.

**A Roberts**  
**388009**

**15 Minutes**

**8. GROWING SUCCESS** (Pages 43 - 44)

To receive and note a report on a recent decision by the Cabinet on Overview and Scrutiny's input into the performance monitoring process.

**A Roberts**  
**388009**

**10 Minutes**

**9. OVERVIEW AND SCRUTINY PANEL (SERVICE DELIVERY) - PROGRESS** (Pages 45 - 52)

To consider a report by the Head of Administration on the Panel's programme of studies.

**A Roberts**  
**388009**

**10 Minutes**

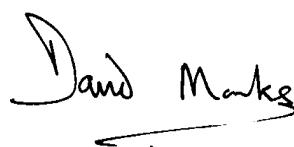
**10. SCRUTINY**

To scrutinise decisions taken since the last meeting as set out in the Decision Digest (**TO FOLLOW**) and to raise any other matters for scrutiny that fall within the remit of the Panel.

**A Roberts**  
**388009**

**10 Minutes**

Dated this 23rd day of November 2007



Chief Executive

## Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact A Roberts, Democratic Services Officer, Tel No 01480 388009/e-mail: Anthony.Roberts@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

*Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).*

**If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.**

### **Emergency Procedure**

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).*